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1. School Vision & Mission

1.1 Our Vision

Tak Sun Secondary School is founded on Catholic Christian values with an aim to offer a whole person education to students. Our holistic educational approach encompasses the intellectual, moral, aesthetic, physical, social and spiritual components.

The school envisions students who are trained in life-long learning. To accomplish this, the school, the parents, and the teachers consider it of utmost importance to train its students to be men of character, building their lives on a platform of values and virtues. These men of character will be characterised by clarity of thought and direction (prudence), steadfast will (fortitude), self-mastery (temperance), a selfless desire to serve the common good of society (justice), cultivated in an atmosphere of optimism and joy.

The school vision calls for greater involvement of parents in the education of their children, a vision we share with other schools of the same inspiration all over the globe. We envision a partnership where the parents also grow and become better parents through parent education.

1.2 Our Mission

Inspired by Catholic Christian ideals, we provide a demanding, balanced formation to our students so that they accomplish their full potential, as well as grow to be upright and responsible men, developing all their talents in a spirit of service to others. We strive to strengthen and unite the family, enabling parents to exercise their duties as primary educators of their children, with the school and the community as their active partners.

2. Our School

2.1 Spirit and Philosophy of Education

The spirit of our school (and the other Tak Sun schools) is drawn from the life and teachings of Saint Josemaría Escrivá, a priest and founder of Opus Dei (www.opusdei.org), a personal Prelature of the Catholic Church, that helps ordinary lay people seek holiness in and through their everyday activities, especially in work well done.

In the school, this means giving students an all-round formation by working closely with the parents, whom Saint Josemaría Escrivá (www.escrivaworks.org) said are the primary educators of their children. He also encouraged the development of a tutorial system through which a student acquires human virtues; especially initiative that balances freedom with responsibility.

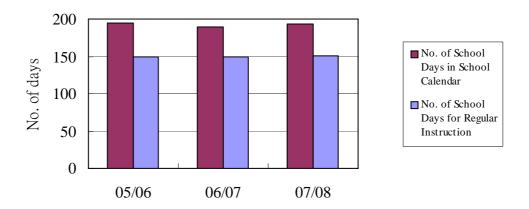
2.2 School Management

Our school implemented school-based management in 2001 when the School Management Committee (SMC) was established. The SMC is composed of four school managers appointed by the sponsoring body, the Supervisor and the Principal. In June 2007, the school set up the Incorporated Management Committee (IMC) so that different stakeholders can participate in the school management.

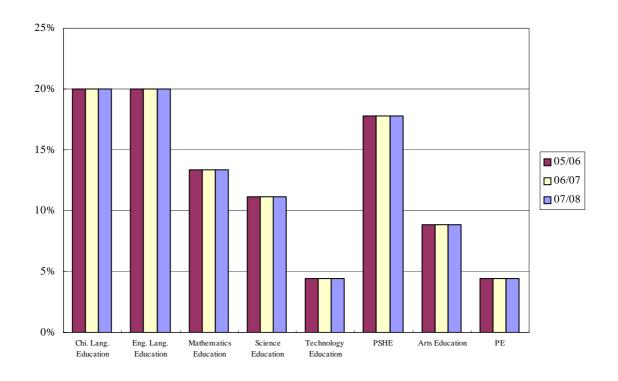
The main body responsible for the operations of the school is the Executive Office (EO), which is comprised of the Supervisor, the Principal, the Vice Principal & Director of Academic Formation, the Director of Student Formation and the Director of Administration. It also holds Joint Executive Meetings with the chief parent representatives (the Chairperson and the two Chairpersons) of the Parent-Teacher Association (PTA) on major issues regarding the school plan, policies and development.

The EO is assisted by the Academic Formation Council (AFC), Student Formation Council (SFC) and the Administration Council (ADC). The AFC, which formulating the policies regarding academic issues of the school, is made up of the Principal, the Vice-Principal, the Director of Curriculum Development and the subject stream masters. The SFC, which formulating the policies regarding student formation issues of the school, is made up of the Principal, the Vice-Principal, the Formation Level Directors, the Co-Curricular Activities Master, the Guidance and Disciplinary Affairs Master and the Moral, Pastoral and Spiritual Affairs Master.

2.3 Number of Active School Days

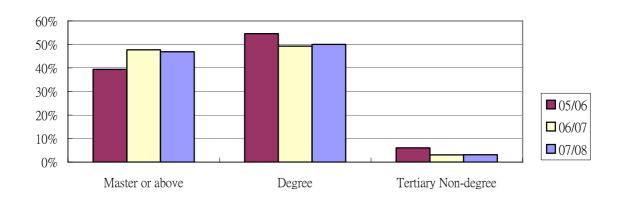


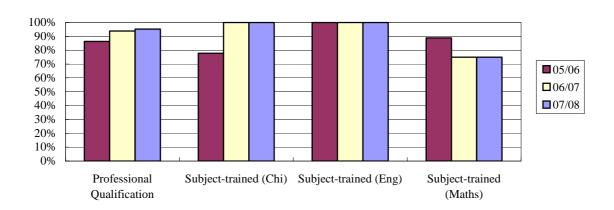
2.4 Lesson Time for the 8 Key Learning Areas



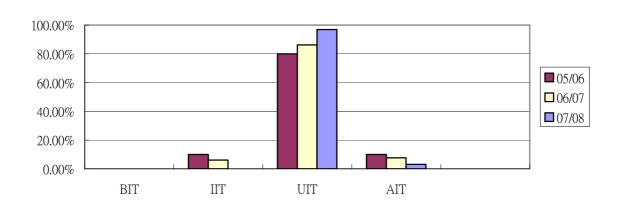
3. Our Teachers

3.1 Teachers' Qualification

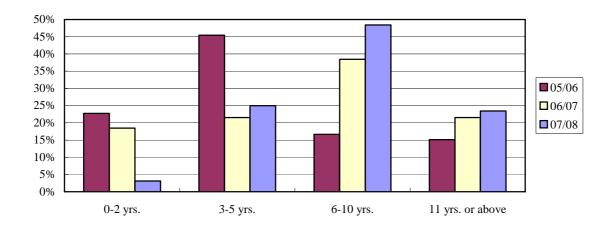




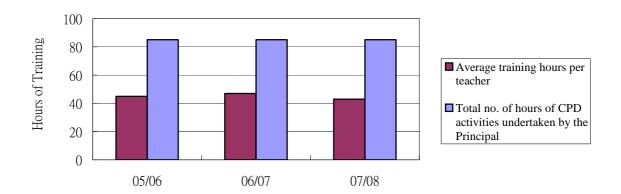
3.2 Teachers' IT Competency



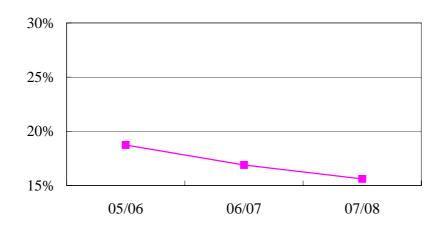
3.3 Teachers' Experience



3.4 Teachers' Professional Development



3.5 Staff Turnover Rate

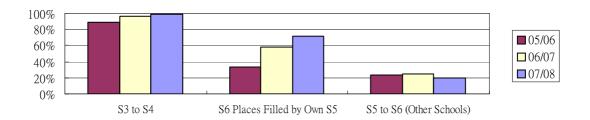


4. Our Students

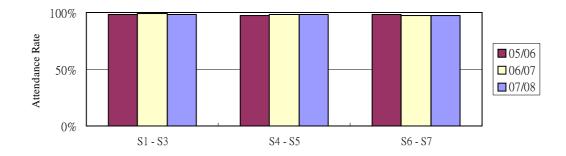
4.1 Class Organization

2007-08

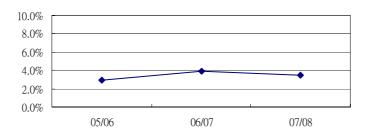
Level	S 1	S2	S 3	S4	S5	S 6	S7	Total
No. of Classes	5	5	5	5	5	2	2	29
Students	180	179	178	163	151	55	55	961
Total Enrolment	180	179	178	163	151	55	55	961



4.2 Students' Attendance



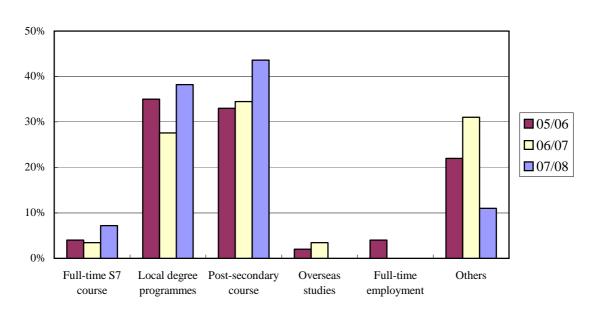
4.3 Students' Early Exit



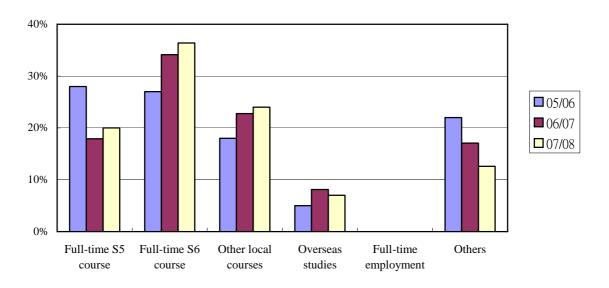
5. Performance of Students

5.1 Destination of Exit Students

Form 7 Graduates



Form 5 Graduates



5.2 HKALE

	05/06	06/07	07/08
No. of students sat	54	58	55
% of students awarded the minimum entrance requirements for tertiary education	57.4%	60.3%	83.6%

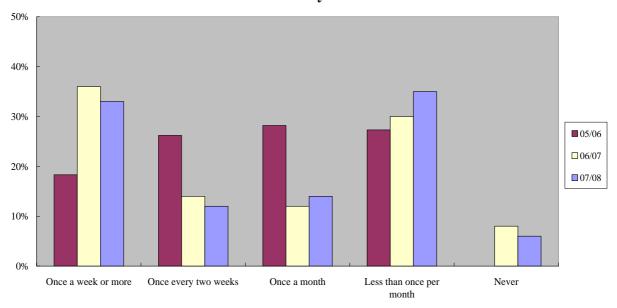
5.3 HKCEE

	05/06	06/07	07/08
No. of students sat	167	123	149
No. of students with 5E or above	64.1%	76.4%	73.2%
Best student result	7A 1B	3A 3B	4A 2B

^{*} From 2007 onwards, 3E or above will be considered due to the change of the grading system in HKCEE Chinese Language and English Language.

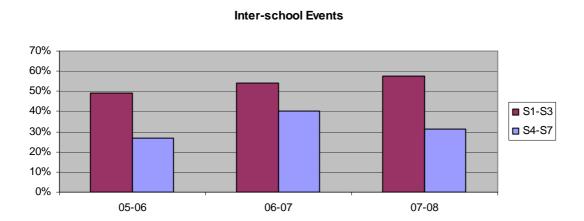
5.4 Students' Reading Habit

Percentage of Students Borrowing Reading Materials form School Library



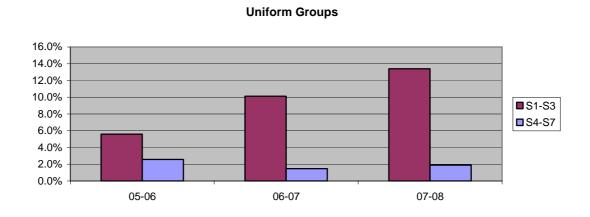
5.5 Student Participation in Inter-school Events and Uniform Groups

5.5.1 Inter-school Events



Notes: Inter-school events include Music, Speech and Drama Festivals and inter-school/inter-port sports events organized by the HK Schools Sports Federation.

5.5.2 Uniform Groups



5.5.3 Participation Rates

Activities	05/06	06/07	07/08
Inter-school sports events	47.3%	48.18%	46.10%
Music Festival	10.6%	11.70%	12.49%
Speech Festival	7.61%	7.51%	5.72%
Uniform Groups	4.23%	6.33%	8.32%

5.6 Inter-school Activities and Prizes Won in the Past 3 Years

Nature	Name of		Award / Prize details	
Nature	Competition / Organization	2005/06	2006/07	2007/08
	Hong Kong Secondary Schools Visual Arts Creativity Competition - Photography category		Champion	Champion
	Mutsubishi Fuso Photo Shooting Contest for Charity			Champion
	Conservation and Revitalization of Historic Buildings Photo Competition			Merit Award
Art	AIESEC Embrace Africa Glove Design Competition - The Most Caring Award		The most creative award: 1 st , Merit The most caring award: 2 nd , 3 rd , Merit	
	"Action Blue Sky" Photography Competition - Secondary School Section		Merit	
	Hong Kong Schools Bookmark Competition		Secondary School Section: Merit	
	Joint Schools Model Glider Making Competition		Award of Merit	
Maria	Hong Kong Schools Music Festival	Choir: 2 nd	ONE 2 nd TWO 3 rd	ONE 1 st TWO 2 nd TWO 3 rd
Music	Joint School concert celebrating HKSAR 10th Anniversary		Participants	
	HKSSF Overall Championship (Shatin and Sai Kung Area)		Boys' section 4 th Best Improvement Award	Boys' section 4th
	SportACT Award Scheme		72 Gold Awards 11 Silver Awards 33 Bronze Awards	128 Gold Awards
	Hong Kong 5 on 5 Children Handball Competition		C-grade Handball 2 nd	C-grade Handball 1 st
Sports	Hong Kong Aged Group Handball Competition		C-grade Handball 2 nd	C-grade Handball 1st
т	AS Watson Group Hong Kong Student Sports Award			ONE Winner
	Hong Kong District Handball Elite Player Training Programme			HK District Elite Competition: 3 rd
	SCAA Hong Kong School Athletics Meet			A Grade: 4 th in 5000m B Grade: 4 th in 100m C Grade: 2 nd in 1500m 6 th in 100m

Nature	Name of		Award / Prize details	
Nature	Competition / Organization	2005/06	2006/07	2007/08
	HKSSF Inter-school Athletics Competition	B Grade: 2 nd in 1500m 2 nd in 3000m	A Grade: 4 th in overall (Boys) 3 rd in 1500m 2 nd in 5000m B Grade: 3 rd in 3000m C Grade: 4 th in overall (Boys) 2 nd in 100m 3 rd in 800m 2 nd in Long Jump	A Grade: 8 th in overall (Boys) 3 rd in 800m B Grade: 6 th in overall (Boys) 1 st in High Jump 3 rd in 100m C Grade: 6 th in overall (Boys) 2 nd in 200m 3 rd in 100m 2 nd in 4x100m relay
	HKSSF Inter-school Cross Country Competition	<i>Overall Individual:</i> Champion	A Grade Individual: 3 rd , 5 th A Grade Group: 4 th C Grade Individual: 5 th C Grade Group: 5 th	A Grade Individual: 6 th , 7 th A Grade Group: 3 rd B Grade Individual: 9 th B Grade Group: 4 th C Grade Individual: 5 th C Grade Group: 3 rd
Sports	HKSSF Inter-school Swimming Competition	B Grade: 1st in 100m breaststroke 1st in 200m breaststroke C Grade: 3rd in 4x50 relay	B Grade: 3 rd in 4x50m FS relay 2 nd in 50m Free Style Merit in Overall C Grade: 1 st in 50m backstroke	B Grade: 2 nd in 4x50m FS relay 1 st in 200 Medley 2 nd in 100m backstroke 4 th in Overall C Grade: 1 st in 100m backstroke
	HKSSF Inter-school Handball Competition	C Grade:	B Grade: 2 nd C Grade: 1 st	B Grade: 1st C Grade: 1st
	HKSSF Inter-school Football Competition		B Grade: 4 th C Grade: 4 th	B Grade:
	HKSSF Inter-school Distance Run Competition		A Grade Individual: 1 st A Grade Group: 4 th , 5 th C Grade Individual: 2 nd	A Grade Individual: 6 th A Grade Group: 2 nd B Grade Individual: 9 th B Grade Group: 4 th C Grade Individual: 6 th , 9 th C Grade Group: 3 rd

Nature	Name of	Award / Prize details				
Nature	Competition / Organization	2005/06	2006/07	2007/08		
	HKSSF Inter-school Fencing Competition		B Grade Boys' Foil:	A Grade Boys' Epee: 1st C Grade Boys' Sabre 2nd Boys' Foil: 3rd Boys' Overall: 3rd		
	HKSSF Inter-school			C Grade:		
	Table-tennis Competition			4 th		
	HKSSF HK Inter-secondary schools Gymnastics Competition			Boys' Novice Vaultin Merit Boys' Floor Exercise Merit in Final		
	Inter-school Hockey			3 rd		
	Invitational Tournament		C D			
	Shatin District Youth		Group B:			
	Award Scheme Beijing-Hong Kong Teenagers Handball		Merit Member in HK Youth Team: 2 nd place			
	Competition - Boys' session		r			
	Elite Youth Handball Player Overseas Training programme		Member			
	Ma On Shan Cup 8K Long Distance Run		School session (Boys): 2 nd	School session (Boys 2 nd , 3 rd		
Sports	Shum Shui Po Cross Country Competition		Junior Boys' Section: 5 th , 6 th Senior Boys' Section: 5 th	6 th , 8 th		
	Duathlon Series			Course B3 Boys 199.		
	Hong Kong Boys' Taekwondo Competition			Group C Colour Bela		
	Southern District Beach Run			1 st		
	Diabetes Hong Kong Healthy Run 2008			6 Certificates		
	Shatin JPC Anti-Drug			Boys' Junior:		
	Table Tennis Competition			4 th		
	Hong Kong Wushu International Festival			Boys' Daoshu:		
	Kwai Tsing Cross Country		Senior Boys' Section:	<u>∠</u>		
	Competition		3 rd			
	Shatin Festival 10-km Long Distance Running		2 nd , 6 th			
	Competition Join the Athletic – 4x100m Friendly Relay		2 nd			
	Hong Kong Schools Taekwondo Competition		Participation Award			
	Hong Kong Youth Handball Training Course Competition					
	Shing Mun River Long Distance Run 2nd					

NI	Name of		Award / Prize details	
Nature	Competition / Organization	2005/06	2006/07	2007/08
	Karate Competition by HKIVE Lee Wai Lee Karate Club	ONE 2 nd		
	Hong Kong Youth Cultural and Arts Competitions	Chinese Chess (junior form): 1 st		
Sports	Rose Bowl (Inter-school Bridge Competition)	3 rd in Qualifying section	6 th in Qualifying section	4 th in Qualifying section
	Shatin District GO Competition		3 rd	
	Hong Kong Go Highest Ranking Open Competition	4 th		
	Hong Kong Schools Speech Festival	TWO 1 st THREE 2 nd THREE 3 rd ONE Special mention	ONE 1 st THREE 2 nd FOUR 3 rd	FOUR 1 st THREE 2 nd ONE 3 rd
	NetShatin Project		Winner	Merit
	Smoke-free Creative Work Writing Competition			ONE Merit
	My Dream Career Writing Competition			1st Honour Award
	SCOLAR Debating Competition for Junior Secondary Schools			Best Debator
	New Territories Joint School Chinese Debate Competition			Best Debator
	"Zi You Bei" Hong Kong Secondary Schools Debate Competition			Best Debator
Academic	"Hong Kong Cup" Diplomatic Knowledge Competition		2 nd	
	i-learner e-English Programme Prize Presentation		Best Partner School	
	Metronews Reading Programme		48 th	
	"Hong Kong Students' view in Chinese Culture" Writing Competition		Certificate of Participation	
	Joint School Chinese Speech Competitions		F1 to F3 Section: Winner F6 to F7 Section Winner	
	Chinese Cultural Knowledge Quiz Competition		2 nd	
	Hong Kong Putonghua Pinyin competitions	Most active participation award TWO 1 st ONE 2 nd THREE 3 rd		

Nature	Name of	Award / Prize details				
Tratare	Competition / Organization	2005/06	2006/07	2007/08		
	Australian Mathematics Competition			THIRTEEN Credits		
	Hong Kong Youth Mathematics Elite Selection Competition			3 rd honour		
	Pui Ching Invitational Mathematics Competition		TWO merits			
	Hong Kong Mathematically High Achievers Selection Contest		3 rd honour award			
	Gauss Mathematics Contest		Grade 7: ONE Distinction FOUR Merits Grade 8: ONE Distinction FIVE Merits			
	Hong Kong "Xi Wang Bei" Mathematics Contest		THREE Merit awards			
	Hong Kong Olympiad in Informatics		Silver Medal			
Academic	Hong Kong Schools VISOLE Competition		2006 – Farmtasia Overall: 2nd Individual: Champion Merit Award King of the Blog Award King of the Farm Award			
	Enhancement Programme for exceptionally gifted students		TWO in Mathematics ONE in Science	TWO in Mathematics TWO in Science ONE in Humanities		
	Hong Kong Birdman Competition			Participation Award		
	Hong Kong and Macau Inter-school Straw Competition			Participation Award		
	Junior Achievement Business Programme			Participation		
	EMB and HKUST Computer Programming Enrichment Programme	Certificate				
	EMB and HKUST Liberal Studies Education Programme	Certificate				
	City University of HK Project-based Outreach Programme	TEN students				
	The Sir Edward Youde Memorial Prizes for secondary schools students		ONE F5 student ONE F6 student	ONE F5 student ONE F6 student		
Services	Shatin Outstanding Students Competition	ONE student (10 in total)	Senior form: Participation Junior form: ONE student (10 in total)	Senior form: ONE student (10 in total)		

Nature	Name of		Award / Prize details				
Nature	Competition / Organization	2005/06	2006/07	2007/08			
	Hong Kong Red Cross Youth of the Year			ONE student (10 in total)			
	Think Again Leadership Development Programme			Merit Award			
	"Hong Kong 200" Leader Project		ONE student (200 in total)	ONE student (200 in total)			
	Enhancement Programme for exceptionally gifted students		ONE in Leadership	TWO in Leadership			
	Grantham Scholars of the Year		ONE student (24 in total)				
Services	Henderson Land Group Scholarship		ONE student				
	Inter-school Scouts Competition (Shatin North District)		2 nd , 3 rd				
	Activist Association Summer Service Programme		Certificate of Recognition				
	BGCA Service Learning – Liberal Studies Programme		Certificates to all F1 students				
	May Fourth Parade		Participation				
	National Education Centre	Certificates to all F1 students	Certificates to all F1 students	Certificates to all F1 students			

5.7 Major Social Services

2007 - 2008

- ◆ Flag Days for various organizations
- School-based Community Charity Day
- Dress Special Day by Hong Kong Community Chest
- Hong Kong Caritas Raffle Ticket Sale
- Helpers in the Hong Kong Caritas Bazaar
- ◆ Blood Donation Day
- Christmas Caroling in the Festival Walk
- ◆ Choir Performance at the St. John Parish and St. Anthony Church
- ◆ Service Learning Liberal Studies Programme by the Hong Kong Boys and Girls Club Association

2006 - 2007

- Flag Days for various organizations
- School-based Community Charity Day
- Dress Special Day by Hong Kong Community Chest
- Hong Kong Caritas Raffle Ticket Sale
- Helpers in the Hong Kong Caritas Bazaar
- ◆ Blood Donation Day
- Christmas Carol in the Festival Walk
- Performance at the Hong Kong Catholic Cathedral
- Performance in May Fourth Parade
- ◆ Service Learning Liberal Studies Programme by the Hong Kong Boys and Girls Club Association
- Host of the NetShatin project inauguration

2005 - 2006

- ◆ Flag Days for various organizations
- School-based Community Charity Day
- Dress Causal Day by Hong Kong Community Chest
- Hong Kong Caritas Raffle Ticket Sale
- Helpers in the Hong Kong Caritas Bazaar
- Blood Donation Day

6. Major Concerns (Achievements and Reflection)

6.1 To provide a Quality Education that strengthens students' academic performance and character formation

Achievements

- The school-based EMI policy was implemented and students received a full immersion in an English environment. All the morning announcements, prayers, school assemblies, and the annual speech day were totally conducted in English. Students were motivated to use English through different co-curricular activities on campus outside the classroom such as English-speaking ambassadors, lunch broadcast and English week and so on.
- School-based learning and assessment materials were prepared by collaboration among subject teachers in Contemporary Studies (integration of Geography and EPA) to cater for the learning needs of different classes in junior forms.
- Teaching Chinese Language in Putonghua was extended to Form 3 and was completed with satisfactory results.
- Integration of History and Chinese History into "History Studies" was extended to Form 2. School-based learning and assessment materials were prepared based on students' needs. Project learning was introduced to enhance subject knowledge and generic skills development among students.
- Academic societies were put in charge of planning co-curricular activities that aiming at arousing students' interest in learning the subjects.
- Students were allocated to special Friday afternoon activity schedule to focus in additional learning experience outside regular lessons.
- Student performance was reported by subject to reflect students' strengths and weaknesses.
- The "One-Student-One Sport & Art" (OSOSA) programme was continued for all junior form students. Through this programme, school bands were set up successfully.
- Student charitable act was demonstrated in:
 - i. the Community Charity Day with more than \$40,000 donation.
 - ii. the Blood Donation Day with more than 60 participants.
- Moral and Civic Education was enhanced by cooperation with professional bodies:
 - i. all Form 1 students joined the day camp organized by the National Education Center.
 - ii. all Form 1 and 2 students participated in the Adolescent Health Programme (AHP) organized by the Health Department.
- Regular Holy Masses were conducted throughout the year with good student participation.
- All student leaders attended in-house leadership training courses.
- Career guidance activities were scheduled throughout the year, especially for students in public examination classes.

Reflection

- NSS curriculum planning needs to be more substantial and focused.
- The virtue curriculum could be further established and different programmes could be coordinated better to fulfill the objectives of personal formation.
- Reallocation of Religious Education to Social Science Stream is considered.

6.2 To enhance teachers' professionalism for the delivery of a Quality Education

Achievements

- Collaboration and sharing of good practices among the subject stream through professional support service, collaborative teaching preparation and sharing sessions were introduced in the staff development days in order to support teaching and learning.
- The overall professional and individual development plan, especially for preparing teachers for teaching new senior secondary subjects were formulated.
- The teacher buddy system was launched.
- References for different tutoring topics were printed to support tutors.
- Student Information Management System (SIMS) committee was formed to facilitate the communication between the users and the system developers and the using of better methodology for the development of IT culture and computer systems.
- Notebook computers used by the teachers were upgraded to improve the efficiency in the delivery of teaching.
- Computers were installed in the classrooms and the Integrated Learning Centre (ILC) for students to learn through internet during their free time.

Reflection

- The mentoring programme needs to be evaluated for effectiveness.
- The tutoring training for new teachers should be formalized.
- Set up of e-learning website and cyberspace environment in necessary to support the IT environment.
- In order to in line with the New Senior Secondary curriculum in 2009, the Technology Stream should be set up to prepare the coming changes.
- In order to support the changes in the Other Learning Experiences, the Art and Physical Education Stream has been set up to formalize the curriculum from junior to senior curricula. To support these changes, teachers should be equipped with proper training in the coming year.

6.3 To enable parents as the primary educators of their children in partnership with the school for the achievement of a Quality Education

Achievements

- We entered our third year in running our parenting programme. The contents of the Basic Parenting Seminar this year was strengthened with parts for self-awareness and case studies. It was well attended by over 30 parents who received the certificates jointly issued by the school and PTA.
- Parents' Forums were held for each formation level on regular basis in order to provide communication opportunities between the school and the parents for sharing information on the latest issues and development, e.g. New Senior Secondary curriculum. The forums were well attended by parents.
- Formation Level Directors continued to be the PTA teacher representatives so that direct interactions with parents, particularly on parents' need, were upkept.
- Tak Sun Family Fun Day was held successfully with the strong support from PTA, and it helped building the family spirit under the Tak Sun family.

Reflection

• With the success of the parenting programme run last year as indicated by the feedback and support from the parents, we will continue the strengthening of the parenting programme this year. In addition to the Basic Parenting Seminar for the Form 1 parents, we will organize the Effective Parenting Workshop for the Form 2 and Form 3 parents.

7. Financial Summary

<u>1/9/2007 - 31/8/2008</u>

	HK\$
<u>Income</u>	
School Fees (net)	6,154,470
DSS Subsidy	29,725,313
Grants & Rates Reimbursement	2,832,614
Donations	52,000
Rental, Interest & Sundry Income	602,730
Total Income	39,367,127
Expenditure	
Staff Costs	33,841,768
Premises & Equipment Costs	8,352,346
Operating Costs	3,956,063
Grants Expenditure & Rates	2,123,904
Total Expenditure	48,274,081
Sumbra / (Daffait)	(9,006,054)
Surplus / (Deficit)	(8,906,954)

8. Key Issues for the new Annual School Plan

Student Formation

 To provide a Quality Education that strengthens students' academic performance and character formation

Teacher Formation

• To enhance teachers' professionalism for the delivery of a Quality Education

Parent Formation

• To enable parents as the primary educators of their children in partnership with the school for the achievement of a Quality Education

Administration

- To implement the School Information Management System design, especially on the inventory system.
- To strengthen the budgeting function and the planning discipline
- To fully implement the Performance Appraisal Management System